

SmartLiving

12 Week Employability Programme 25 July 2016

Want to become more employable and learn new skills? SmartLiving Employability course offer people aged between 16-24 years in the Falkirk area the opportunity to develop their confidence, employability skills and the chance to gain valuable work experience. We know the importance of developing an experience that is right for you and will work alongside to discover the best options.

This includes:

- Increased confidence, personal development and self awareness
- Personality Profiling – What kind of person are you? What areas best suit my skills?
- How to build a CV, write a cover letter and plan a phone call
- 3 week work experience placement
- Increased options
- Basic IT Skills
- Supported job search assistance, including Universal Jobmatch
- Further education options, including college or continued voluntary options.
- SQA Accredited Course Employability Award Level 4

Interested?

Please contact Natalie Graham on 01324 873749 / 07921693387 or email: natalie.graham@linkliving.org.uk

Should you require more information, please speak to your JCP advisor or contact us directly.

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